**Environment: TSTING Test Level:** System

Script # / Name: 1.7 - Edits (Soft) - Monthly Quarterly Form

This script will test every Soft edit scenario, ensuring that the Soft edit triggers a warning at both

Scenario Description: 'Save', 'Submit' and 'Accept'

File Name: N/A

A Monthly Form has not been submitted for the given month and year which will trigger Soft

Prerequisite: N/A

Assumptions: Edit 3.18

Executed By / Date:

Product / Release: TO 130 - Form 2000 Enhancements Prepared By / Date: Nazia Abbas / 20 May 2003

Acceptance Sign Off / Date:



Pass/Fail

Step	Action	Navigation Path	Input	Expected Results	Actual Results	Reg #	Pass / Fail	Issues/Comments
	onthly Quarterly Report to Test Requirement 3.18		*	***************************************				
1	Log into Oracle under System Administrator Responsibility.							
	Navigate to Users Form. Query for your Username. Choose supplier from the LOV and save	Security> User> Define	Fanth, Kristen (GA 746)	Supplier is assigned to your Username.				
	Switch Responsibility to FSA GA Manager.							
	Navigate to the FSA GA Monthly Quarterly Financial Report and fill out header information accordingly.	GA Monthly Quarterly Reports	Month: 9 Year: 2003	GA Monthly Quarterly Reports form appears.  Data can be entered for this Month/Year.				
5	Enter appropriate values in the Form to cause Soft Edit 3.18 to be triggered.		<enter any="" field.="" in="" values=""></enter>	Form is populated with amounts entered.				
6	Save form.	Action> Save		Message is displayed stating that: Please note that the corresponding Monthly report should have a status of Submitted before this report can be submitted. Press Cancel to make correction. Press OK to continue.'		3.1		
7	Click OK.			The warning message closes, form appears. User is allowed to save form.				
8	Click Submit.			Message is displayed stating that: Please note that the corresponding Monthly report should have a status of Submitted before this report can be submitted. Press Cancel to make correction. Press OK to continue.'		3.18, 3.2		
9	Click OK.			GA Monthly Quarterly Form 2000 Report is submitted.		3.4		
10	Log into Oracle under System Administrator Responsibility.							
	Navigate to Users Form. Query for your Username. Remove supplier and save.	Security> User> Define		Supplier is removed from your Username.				
12	Switch responsibility to FSA Financial Partner Manager.							
13	Navigate to GA Monthly Quarterly Form 2000.	GA Monthly Quarterly Reports		GA Monthly Quarterly Reports form appears.				
	Query to find the submitted GA Monthly Quarterly Form 2000. Click Accept button.			Message is displayed stating that: Please note that the corresponding Monthly report should have a status of Submitted before this report can be submitted. Press Cancel to make correction. Press OK to continue.'		3.4		
15	Click OK.			Status in Header states Accepted.	·			
16	View Concurrent Requests.	Help> View My Requests		Find Requests window appears.				

	I	T	1		1		
17	Click Find.			Requests window appears. The following			
				requests initiate and complete successfully:			
				FSA FFEL GA Form 2000 AP/GL Load			
				Interface			
				Journal Import			
18	Record the Journal Import Request ID.						
	Verify that the Output file states all of the journal						
	lines headers and batches that were imported with						
	a status of Success.						
	Record the Batch Name (GL).						
0.7.4.74	Save the Output.	2.45					
	onthly Quarterly Report to Test Requirements 3.16	, 3.17					
19	Log into Oracle under System Administrator						
	Responsibility.						
20	Navigate to Users Form. Query for your	Security> User> Define	Austin, Annie (GA 712)	Supplier is assigned to your Username.			
	Username. Choose supplier from the LOV and						
	save						
21	Switch Responsibility to FSA GA Manager.						
22	Navigate to the FSA GA Monthly Quarterly	GA Monthly Quarterly Reports	Month: 6	GA Monthly Quarterly Reports form appears.		İ	
1 22	Financial Report and fill out header information		Year: 2003	Data can be entered for this Month/Year.	l l		
1	accordingly.		10.1. 2003	Data can be entered for this Month I caf.	l l		
23							
23	Enter appropriate values in the Form to cause Soft						
	Edit 3.16 to be triggered. Make the values more						
1	than 2% greater than the value for MR32_P for				l l		
	period 2.		<no data="" yet=""></no>	Form is populated with amounts entered.			
24	Save form.	Action> Save		Message is displayed stating that:		3.16, 3.1	
				Please note that the Federal Receivable Edit			
				has been violated.			
				The Ending Balance on Defaulted Loans			
				(MR32) is not within +/- 2% of the Federal			
				Receivable calculation.			
1				MR32_P = <amount></amount>	l l		
1				MR32_I = <amount< td=""><td>l l</td><td></td><td></td></amount<>	l l		
1				Federal Receivable P = <amount></amount>	l l		
				Federal Receivable I = <amount></amount>			
				Press Cancel to make correction.			
				Press OK to continue.'			
25	Click OK.			The warning message closes, form appears.			İ
				User is allowed to save form.			
26	Click Submit.			Message is displayed stating that:		3.16, 3.2	
20	Chek Bubinit.			Please note that the Federal Receivable Edit		3.10, 3.4	
				has been violated.			
1				The Ending Balance on Defaulted Loans	l l		
1				(MR32) is not within +/- 2% of the Federal	l l		
1				Receivable calculation.	l l		
				$MR32_P = \langle amount \rangle$			
				$MR32_I = < amount$			
1				Federal Receivable P = <amount></amount>	l l		
1				Federal Receivable I = <amount></amount>	l l		
1				Press Cancel to make correction.	l l		
				Press OK to continue.'			
27	Click Cancel.		+	GA Monthly Quarterly Form 2000 Report is		3.2	
21	CHEK CHICCI.				l l	3.2	
	<u> </u>		+	NOT submitted.			
28	Clear the form, leaving header information intact.			Form is cleared.			
29	Repeat steps 23-28 making the input value more			Message is displayed stating that:	l l		
1	than 2% less than the value for MR32_P for period			Please note that the Federal Receivable Edit	l l		
	2. (ie. Make the value atleast 3% or 4% less than			has been violated.			
1	the MR32 P value.			The Ending Balance on Defaulted Loans	l l		
1				(MR32) is not within +/- 2% of the Federal	l l		
1				Receivable calculation.	l l		
				MR32_P = <amount></amount>			
1				MR32_I = <amount< td=""><td>l l</td><td></td><td></td></amount<>	l l		
1				Federal Receivable P = <amount></amount>	l l		
1				Federal Receivable I = <amount></amount>	l l		
				Press Cancel to make correction.			
1			<no data="" yet=""></no>	Press OK to continue.'	l l		
	1		•				

20	Processing the state of the Processing of the	1	1	E			
30	Enter appropriate values in the Form to ensure that			Form is populated with amounts entered.			
	Soft Edit 3.16 is not triggered.			Calculations are within 2% of MR32_P for			
			<no data="" yet=""></no>	period 2.			
31	Click Submit.			Message is displayed stating: 'Are you sure you		3.16, 3.2	
				want to Submit?' Edit 3.16 was not triggered.			
32	Click Cancel.			GA Monthly Quarterly Form 2000 Report is	_	3.2	
				NOT submitted.			
33	Clear the form, leaving header information intact.			Form is cleared.			
33	cical the form, leaving header information intact.			Torin is cicarcu.			
34	Enter appropriate values in the Form to ensure that			Form is no related with an ounts anticod			
34				Form is populated with amounts entered.			
	Soft Edit 3.16 is not triggered.			Calculations are exactly 2% greater than			
			<no data="" yet=""></no>	MR32_P for period 2.			
35	Click Submit.			Message is displayed stating: 'Are you sure you		3.16, 3.2	
				want to Submit?' Edit 3.16 was not triggered.			
36	Click Cancel.			GA Monthly Quarterly Form 2000 Report is		3.2	
30	James James I	1	1	NOT submitted.			
37	Clear the forms leaving header information into		1	Form is cleared.			
3/	Clear the form, leaving header information intact.		1	FOIII IS Cleared.			
38	Enter appropriate values in the Form to ensure that	1	1	Form is populated with amounts entered.			
	Soft Edit 3.16 is not triggered.			Calculations are exactly 2% less than MR32_P			
			<no data="" yet=""></no>	for period 2.			
39	Click Submit.			Message is displayed stating: 'Are you sure you		3.16, 3.2	
				want to Submit?' Edit 3.16 was not triggered.		,	
				want to busine. But 5.70 was not alignored.			
40	Click Cancel.		1	GA Monthly Quarterly Form 2000 Report is		3.2	
40	CHEK Cancel.					3.4	
41			+	NOT submitted.			
41	Clear the form, leaving header information intact.			Form is cleared.			
42	Repeat steps 38-41 where the value is less than 2%	1	1				
	greater than MR32_P for period 2. (ie the value		1				
	could be around 1% greater thanthe MR32_P	1	1				
	value)		<no data="" yet=""></no>				
43	Repeat steps 38-41 where the value is less than 2%			+			
73	less than MR32_P for period 2. (ie the value could	1	1				
	be 1% less than the MR32_P value)	1	1				
			<no data="" yet=""></no>				
44	Enter appropriate values in the Form to cause Soft						
	Edit 3.17 to be triggered. Make the values more						
	than 2% greater than the value for MR32_I for						
	period 2.		<no data="" yet=""></no>	Form is populated with amounts entered.			
45	Save form.	Action> Save		Message is displayed stating that:		3.17, 3.1	
1				Please note that the Federal Receivable Edit		,	
			1	has been violated.			
				The Ending Balance on Defaulted Loans			
				(MR32) is not within +/- 2% of the Federal			
			1	Receivable calculation.			
				$MR32_I = \langle amount \rangle$			
	1	1	1	MR32 I = <amount< td=""><td></td><td></td><td></td></amount<>			
				Federal Receivable P = <amount></amount>			
				Federal Receivable I = <amount></amount>			
	1	1	1				
	1	1	1	Press Cancel to make correction.			
				Press OK to continue.'			
46	Click OK.			The warning message closes, form appears.			
			1	User is allowed to save form.			
						•	•

Message is displayed stating that:   Please note that the Federal Receivable Edit has been violated.
Please note that the Federal Receivable Edit has been violated.  The Ending Balance on Defaulted Loans (MR32) is not within +/-2% of the Federal Receivable calculation.  MR32_I = camount  RR32_I = camount  Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable Edit &gt; Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable P = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount> Federal Receivable E = <amount< td=""></amount<></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount></amount>
has been violated.  The Ending Balance on Defaulted Loans (MR32) is not within +/- 2% of the Federal Receivable calculation.  MR32.1 = camount> MR32.1 = camount Federal Receivable P = camount> Federal Receivable P = camount> Federal Receivable P = camount> Federal Receivable P = camount> Federal Receivable I = camount> Federal Receivable I = camount> Press OK to continue.  48 Click Cancel.  GA Monthly Quarterly Form 2000 Report is NOT submitted.  50 Repeat steps 44-49 making the input value more than 2% less than the value for MR32.1 for period 2. (ice. Make the value atleast 3% or 4% less than the MR32.1 value.)  Message is displayed stating that: Please note that the Federal Receivable Edit has been violated.  The Ending Balance on Defaulted Loans (MR32) is not within +/- 2% of the Federal Receivable calculation.  MR32.1 = camount> MR32.1 = camount> Federal Receivable P = camount> Federal Receivable P = camount> Federal Receivable I = camount>
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Click Cancel.   Click Cancel
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51 Enter appropriate values in the Form to ensure that Form is populated with amounts entered.
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<no data="" yet=""> period 2.</no>
52 Click Submit. Message is displayed stating: 'Are you sure you 3.17, 3.2
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53 Click Cancel. GA Monthly Quarterly Form 2000 Report is 3.2
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55 Enter appropriate values in the Form to ensure that Form is populated with amounts entered.
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56 Click Submit. Message is displayed stating: 'Are you sure you 3.17, 3.2
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60 Click Submit. Message is displayed stating: 'Are you sure you 3.17, 3.2
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61 Click Cancel. GA Monthly Quarterly Form 2000 Report is 3.2
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62 Clear the form, leaving header information intact. Form is cleared.
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value could be 1% greater than the MR32_I value.)
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· IOK.	57  58  59  60  61  62  63	Verify that the Output file states all of the journal lines headers and batches that were imported with a status of Success. Record the Batch Name (GL). Save the Output. Query to find Batch ID. Record the Batch ID.  Record the Batch ID.  Switch responsibility to FSA CFO General Ledger Super User. Navigate to the Journals Enter screen.  Query on the batch name. Select Find.  Click inside of STAT batch line and then click the Review Journal button. Navigate to Submit Requests window.  Select Single Request and Click OK.	Help> View My Requests>	FROM GL.GL_IE_BATCHES WHERE NAME LIKE '% <batch above="" from="" name="">%'  %<batch above="" from="" name="">%</batch></batch>	Find Journals Screen is displayed.  Two batches are returned, one for Monthly Quarterly STAT and one for Monthly Quarterly USD.  Information matches expected results from the 'Expected Results' tab.  Submit a New Request window appears.  Submit Request window appears.		3.4		
	57  58  59  60  61  62  63	Verify that the Output file states all of the journal lines headers and batches that were imported with a status of Success.  Record the Batch Name (GL). Save the Output. Query to find Batch ID.  Record the Batch ID.  Record the Batch ID.  Switch responsibility to FSA CFO General Ledger Super User.  Navigate to the Journals Enter screen.  Query on the batch name. Select Find.  Click inside of STAT batch line and then click the Review Journal button.  Navigate to Submit Requests window.  Select Single Request and Click OK.  Use List of Values to select Request Name. Click	Help> View My Requests>	FROM GL.GL_IE_BATCHES WHERE NAME LIKE '% <batch above="" from="" name="">%'  %<batch above="" from="" name="">%</batch></batch>	Find Journals Screen is displayed.  Two batches are returned, one for Monthly Quarterly STAT and one for Monthly Quarterly USD.  Information matches expected results from the 'Expected Results' tab.  Submit a New Request window appears.  Submit Request window appears.		3.4		

65 Make sure that all fields in parameters screen are populated: use LOV button if necessary.  Posting Status: Unposted Journals Currency: STAT Period: Jun-03 Start Date: (blank) End Date: (blank)		
Currency: STAT Period: Jun-03 Start Date: (blank)		
Currency: STAT Period: Jun-03 Start Date: (blank)		
Period: Jun-03 Start Date: (blank)		
Start Date: (blank)		
End Date (Alasta)		
Source: (blank)		
Batch Name: % <stat batch<="" td=""><td></td><td></td></stat>		
number>%		
66 Click OK and click Submit Request. Requests window appears.		
67 Click Refresh until all programs have been Requests completed with status of normal.		
initiated and completed with status of Normal.		
68 View output of the Journals - General(180 Char). Accounting is correct.		
Verify the STAT entries hit the GL according to		
the CFO Account Mapping documentation.		
Save the Output.		
69 Close all windows and return to the Enter Journals		
(FSA FMS) screen.		l l
70 Click inside of USD batch line and then click the Information matches expected results from the		l l
Review Journal button. Expected Results' tab.		 
71 Navigate to Submit Requests window. Help> View My Requests> Submit a New Request window appears.		
Submit a New Request		l l
72 Select Single Request and Click OK. Submit Request window appears.		
73 Use List of Values to select Request Name. Click Journals - General(180 Char) Parameters window appears.		
OK.		
74 Make sure that all fields in parameters screen are Type: Line Item Submit Request window appears.		
populated: use LOV button if necessary. Posting Status: Unposted Journals		
Currency: USD		
Period: Jun-03		
Start Date: (blank)		
End Date: (blank)		
Source: (blank)		
Batch Name: % <usd batch<="" td=""><td></td><td></td></usd>		
number>%		
75 Click OK and click Submit Request. Requests window appears.		
76 Click Refresh until all programs have been Requests completed with status of normal.		
initiated and completed with status of Normal.		
77 View output of the Journals - General(180 Char). Accounting is correct.		
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Verify the STAT entries hit the GL according to		
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